

**CHARTER TOWNSHIP OF ELMWOOD
REGULAR BOARD MEETING
APRIL 11, 2022
IN THE TOWNSHIP HALL**

Call to Order:

Supervisor Shaw called the meeting to order at 6:00 p.m.

Pledge of Allegiance:

Supervisor Shaw led the Pledge of Allegiance.

Roll Call:

Present: Jeff Shaw, Jim O'Rourke, Chris Mikowski, Deborah Allen, Dave Darga and Terry Lautner

Excused: Connie Preston

Declaration of Conflict of Interest:

None

Public Comment

Debbie Beaton
Pat Slaven
Rod Jones
Sue Jones
Chris Thiebaut

Consent Calendar:

Department Reports:

Treasurer
Planning/Zoning
Fire
Harbormaster Report

Committee Reports:

Parks & Rec 3-9-2

Minutes:

3-14-2022

Post Audit Invoices 3-15-22 through 4-07-22

MOTION BY TRUSTEE ALLEN, SECONDED BY TRUSTEE LAUTNER TO APPROVE THE CONSENT CALENDAR AS PRESENTED. The motion passed 6-0.

Agenda Approval

MOTION BY TRUSTEE O'ROURKE, SECONDED BY TRUSTEE LAUTNER TO APPROVE THE AGENDA AS MODIFIED, ADDING ITEMS 10I -DISCUSSION OF TRAFFIC ON MEADOWBROOK LANE AND 10 J-FOOD TRUCK DISCUSSION. The motion passed unanimously by a voice vote.

Supervisor Remarks

Supervisor Shaw submitted a written report adding a print out of an email regarding the wastewater treatment and water treatment facility tour, and an estimate from Ken Schwerdt sent over of a vague idea of what it would cost to extend the sheet piling break wall along

Greilickville Harbor Park. He also noted Molon is working on the sidewalk down there and added the watershed clean-up they participated in last year, they will do again this year.

Trustee Remarks

None

Engineer's Report

Ken Schwerdt noted they're pretty much done at the seawall, just a little bit of clean up and one tractor to remove.

Other Officer Remarks

Harbor Master Pete Moon reported not a lot has changed since last month. He updated the Board on current activities and upcoming maintenance projects. They'll have a soft opening on the 18th.

Chuck Raney, head of buildings and grounds said there was progress on the lower bathrooms which was nice to see in a building that was built in 1969. Greilickville Harbor Park bathrooms will be opening tomorrow.

Chief Tampa reported most of March was medical calls, but they are significantly down from last year. The Leelanau County Chief's Association received a grant for ballistic protection. Each fire department in the County will be issued 4 sets. They volunteered to be the logistics group for it. Personnel wise, Abby has picked up Erin's slot and is full time. Engine 111 is finished; they had been waiting on the rear decal. The other engine is still at Cummins being fixed. They made a change in the offices, moving them to the back and the dorms are now up front. Also, the Leelanau County Sheriff is back in there after being away due to a water leak that needed to be fixed in the office. They did some fire training in March, taking a group of new employees down to Lansing for live fire training. They also took on Fire Rescue 1 as their online training platform.

Communications from the Clerk

None

OLD BUSINESS

None

NEW BUSINESS

Brewery Creek Parking Layout

Ken Schwerdt referred to the map and noted when they did the initial layout two years ago, they started with concept layout #1 but they only had the west ½ of that parcel, now they have more area to work with and they have survey data so it's a true fit on the parcel and what they found was the concept layout they initially came out with started getting complicated with the traffic movement. Looking at the parcel better they came out with layout #2 which is more streamlined vehicle wise but it does not have as many spaces.

The Board preferred layout #2.

Consideration of Zoning Ordinance Amendment 2022-1

Staff noted this went before the Board as a re-introduction at their last meeting and the Board voted to put it for consideration at tonight's meeting. There's been no change in the text and she provided a recommended motion.

MOTION BY TRUSTEE O'ROURKE, SECONDED BY TRUSTEE DARGA TO ADOPT ZONING ORDINANCE AMENDMENT 2022-1.

DISCUSSION

MOTION PASSED 5-1 BY A ROLL CALL VOTE WITH TRUSTEE LAUTNER VOTING NO.

Consideration of the Fee Ordinance 2022-2/Resolution 3 of 2022

Staff stated this was at their last meeting. The one thing they did not have was the actual exhibit A, that's the proposed fees. She did prepare an extensive table for their packets.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE O'ROURKE TO ADOPT FEE ORDINANCE 2022-2. MOTION PASSED 6-0 BY A ROLL CALL VOTE.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE O'ROURKE TO ADOPT RESOLUTION 3 OF 2022. MOTION PASSED 6-0 BY A ROLL CALL VOTE.

STR Ordinance Amendment Introduction/Ordinance 2022-3

Staff said this was briefly discussed at their last meeting. The Township Board did have interest in reducing the number, Clerk Preston also relayed they needed to amend the Ordinance to clarify the intent of a few aspects of what was passed in the original Police Power Ordinance to regulate STR's.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO INTRODUCE ORDINANCE 2022-3, STR ORDINANCE AMENDMENT.

DISCUSSION

MOTION APPROVED 6-0 BY A ROLL CALL VOTE.

Rita's Senioritas Pickleball Reservation Request

Supervisor Shaw stated Rita stopped by and handed him a letter requesting use of the pickleball courts. She is now known as the Senior Seniorita at 92. She will not be playing this year, but the other women would like to continue.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE ALLEN TO APPROVE RITA'S SENORITAS TO USE THE PICKLEBALL COURTS ON MONDAYS AND WEDNESDAYS FROM 9:00-11:00 A.M. MOTION PASSED UNANIMOUSLY.

2% grant/Discovery Center/Letter of Support for Federal Earmark Request

Matt McDonough said they have until the end of May to submit their application. He included the application in their packets and the only item not filled out is information needed from the township. The funds are for the Discovery Pier project which he included a map for. Two years ago, their project costs were estimated to be around \$2.1 million. After final engineering was completed, they were shocked to learn their project costs went up to \$3.2 million. Their Engineer, Edgewater Resources, based out of St. Joe, MI

specializes in marina and waterfront development work all around the world. They were able to scale that back down to about \$2.1-\$2.2 million figure by removing some of those improvements that were along M22; the pavement of the parking lot, the restroom facility, and the wooden landing dock for the kayak launch. They have many requests out all over the place for funding in the amount of \$559,000 from private foundations to individuals. They were hoping to put it all out for bid by June 1st and see where the numbers come in and hopefully get it under contract October 1st for an October to April construction so they can be open next summer. They were looking at local funding sources, and they've gotten some, but the Tribal 2% grant came to mind. They're not eligible for those dollars, but the Township is; there's other examples in the community where either the government has sponsored non-profit organizations for a 2% grant, so they're asking the Township to do the same. They've raised \$1.7 million and they're asking the Township to submit the application for \$50,000. They have bigger grants they're working on so if they're lucky and those come in, they would love to do the improvements they scaled down.

The Board asked questions and discussed the project.

MOTION BY TRUSTEE ALLEN, SECONDED BY TRUSTEE DARGA TO APPROVE THE SUBMISSION OF THE 2% GRANT ON BEHALF OF DISCOVERY PIER.

DISCUSSION

MOTION PASSED 5-1 WITH A ROLL CALL VOTE WITH TRUSTEE O'ROURKE VOTING NO.

Matt McDonaugh reported that over 2 years ago, Michigan Tech had expressed interest and there was an initiative underway to bring Michigan Tech and create a stronger connection between the Traverse City community and Michigan Tech for all sorts of reasons. One of the 3 areas of focus they discussed was Great Lakes research. He gave them a tour of the site recognizing that a lot of the facilities on the campus were in need of upgrades. When Covid hit everything got put on hold. About 5 months ago, those conversations started up again, not only with Michigan Tech but with NMC's Water Studies Institute, 20 Fathoms, and Traverse Connect. The idea of having a fresh water research and innovation center based at the Discovery Center was discussed. Traverse Connect has taken the lead on pursuit of the state and federal funds that are out there; earmarks were off the table for about 11 years and now they're back on the table. Warren from Traverse Connect has been in contact with Representative Bergman's office and they're encouraging them to ask for money for the first phase. What the first phase would include for the campus is preliminary conceptual design, space planning, site planning, and financial modeling. If it were to come to fruition, NMC is interested in moving their entire water studies institute. They think the site at Discovery Center on the water with additional docks is a better site than theirs so they see this as an opportunity for them to grow their program, Michigan Tech has a research institute in Houghton, they see this as a way to expand, and 20 Fathoms thinks it's a great opportunity to take the educational opportunities that are offered there into business development for water technology. When they were asked to put together something with a larger funding request, what they have now included is the additional infrastructure on the pier including a classroom. There was an opportunity to put the earmark request in, but they ask for letters of support from local government, so he is asking for support for the concept.

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE LAUTNER TO ACCEPT THE CONCEPT THAT HAS BEEN PRESENTED. MOTION PASSED 5-1 BY A ROLL CALL VOTE WITH TRUSTEE O'ROURKE VOTING NO.

Updated Wage Scale/Hourly, Seasonal Employees

Supervisor Shaw noted the Personnel Committee met and they discussed wages and how hard it is to keep up so they're trying to offer more so the marina, etc. can get employees.

MOTION BY TRUSTEE O'ROURKE, SECONDED BY TRUSTEE DARGA TO APPROVE THE WAGE SCALE. MOTION PASSED UNANIMOUSLY.

Fireworks Permit Application

Chief Tampa stated they're familiar with the company putting the fireworks on at Gallagher's for a wedding and is confident with them.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE O'ROURKE TO APPROVE THE FIREWORKS DISPLAY PERMIT. MOTION APPROVED BY A UNANIMOUS VOTE.

Discussion of Meadowbrook

Supervisor Shaw noted Ms. Sparks sent them a couple letters, he's discussed it with Connie, and he's talked to Popp's and they didn't seem to think they were driving up and down that road, but she obviously kept close track.

The Board discussed the situation but took no action.

Food Truck discussion

The Board discussed having food trucks in the Township and decided to get more information for another meeting.

PAYMENT OF INVOICES

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE ALLEN TO PAY THE INVOICES IN THE AMOUNT OF \$166,302.45. The motion passed unanimously by a voice vote.

PUBLIC COMMENT

None

Adjournment

Supervisor Shaw adjourned the meeting at 7:37 p.m.

